

# Whitstone Parish Council

5th July 2013.

I hereby give notice that a meeting of the Whitstone Parish Council will be held at the Parish Hall on **Wednesday 10th July 2013 at 7.45pm**. Documents can be viewed from 7.15pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Esther Greig  
Clerk

## Agenda

- 1. The Opening, Councillors present**
- 2. Apologies for absence with reasons**
- 3. Declarations of interest**
- 4. Public question time (15 minutes allowed for this)**
- 5. To put for confirmation the:**  
Minutes of the Ordinary Meeting Wednesday 12th June 2013
- 6. Matters Arising for report only:**  
Cllr Horn – Defibrillator  
Cllr Sutton – Hilton Woods  
Cllr Sutton – Computer Equipment
- 7. Planning**  
Any late applications received will be discussed under this section
- 7a. Applications**  
None
- 7b. Approvals**  
**PA13/02608.** Land East of Dillard Farm. Whitstone. Mr Simon Coles
- 7c. Consultations & Enforcement**  
**PA13/04583.** Land South of West Nethercott. Mr Hopper. Screening Opinion – for information only
- 8. Proposals:**
  1. Proposal from Cllr Furse that the Councillors are elected to the following portfolios: Footpaths, Planning, Parish Plan, Localism, Parish Hall (to inc. Church/Chapel).
  2. Proposal from Cllr Furse to appoint Esther Greig as Clerk and to review the employment contract
  3. Proposal from Cllr Furse that the Parish Hall Committee is requested to provide the Clerk with a key to the Parish Hall
  4. Proposal from Cllr Furse that the Clerk is provided with a 'pay as you go' telephone for all official public contact with and for the PC.
  5. Proposal from Cllr Furse that the PC sign the agreement with Cormac for the verges and public spaces maintenance.

**9. Correspondence**

**9.a Correspondence for Action**

1. Email from Boyton PC – Community funding from wind turbines.

**10. Policy and other items**

1. Discussion – targets and ambitions for this term of office
2. Review of Parish Plan
3. Proposal from Cllr Sutton to purchase computer equipment

**11. Accounts**

1. External Auditors report 2012-13
2. Proposal from Cllr Furse that the PC register for VAT
3. Proposal from Cllr Furse that the PC have 4 signatories on the NatWest bank account and to complete necessary paperwork.
4. Proposal from Cllr Sutton that the PC register with the Information Commissioner for Data Protection and consider the Freedom of Information Act.

**11.a Balances 30th May 2013**

Current Account £ 5,800.80

**11b. Accounts for Payment**

Esther Greig	Clerk Wages	000417	£58.64
Esther	Clerk Mileage	000417	£8.80
Grant Thornton	External Auditors	invoice due	?

**12. Items for September Agenda**

Review of Standing Orders  
Review of Financial Regulations  
Review of Complaints Procedure